

APPENDIX A

FORMS/MESSAGE FORMATS

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^{1/} Effective 1 Nov 91, the DD Form 1348-1A, Issue Release/Receipt Document, became the primary document to issue, release, and receive materiel; however, you may continue to use the DD Form 1348-1 until all stocks are exhausted.

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- i. Referral Order.
- j. Redistribution Order.
- k. Materiel Release Confirmation.
- l. Materiel Release Denial (Warehouse Refusal).
- m. Materiel Obligation Validation Request.
- n. Materiel Obligation Validation Response.
- o. Notice of Availability.

2. Only one card form is provided. for multiple formats with control of a specific format maintained by means of the DI code.

3. The document data entries will differ depending upon the type of transaction involved. Due to the numerous data entries prescribed for entry in rp 67-80 (dependent upon the transaction), the caption on the bottom line is "VARIABLE DATA ELEMENTS DEPENDING ON DOCUMENT IDENTIFIER CODE . "

4. The card is designed primarily for electrical transmission and mechanical processing; therefore, interpretation would not normally be required. However, interpretation capability has been included to provide flexibility and interpretation of all data elements for all documents. The first 59 characters of data are interpreted on the top line, and data contained in rp 60-80 are on the second line of interpretation. This may cause specified data to be separated or split; however, cent inuity of rp 1-80 has been maintained.

5. Data blocks in the body of the form consider the requirement of organizations using manual procedures. Data Blocks A and B, which are included on the manual form, are not required on the mechanical card and therefore, the first block provided on the latter form is identified by "C" and continues with data blocks identical to those included on the manual form. The data blocks identified with numerics 1-80 are provided for entry of written data corresponding to the top line captions pertaining to a requisition. Blocks D through K are included for entry of data by processing points and pertain to requisition editing and status preparation. Blocks C and L through W are utility blocks to accommodate local requirements.

E. DD Form 1348-1, DoD Single Line Release/Receipt Document^{1/} (appendix A3). A six part paper, carbon interleaved, continuous form of pin-fed, tear-away configuration, measuring 8 inches wide (usable) , and 5-1/2 inches in length (top to bottom) . The form is designed to accept 10 printed characters to the inch.

1. This form is used as

a. Release document from distribution point to consignee resulting from a requisition.

b. Release document for retrograde materiel or interbase (such as; post, camps, or stations) movements.

c. Materiel returns from base to depot.

d. Receipt document by the consignee.

e. An acceptable and preferred requisition when requesting property directly from DRMOs.

2. This form is designed to accommodate the various elements of data used by any of the Services as source information for preparing other document at ion. This multipart document enables the supply source to use a single method of documentation for all requisitioners and provides a standard receiving document that will accommodate both manual and machine-equipped requisitioners and consignees. The form is designed to accommodate 10 printed characters to the inch, on one line at the top of the form, which can be printed from one 8 0-position EAM card containing all the data significant to the requisitioner.

3. The S/As have the option to stock the DD Forms 1348-1 with perforated parcel post labels attached to the outer right-hand edge of the forms. The labels will be designed to enable attachment to parcel post packages for accomplishment of franked mail privileges. These labels may be designed with a horizontal perforation dividing the attachment into two sections, the upper portion to be used for such internal processing purposes as may be locally prescribed. When this

^{1/} **Effective November 1, 1991, the DD Form 1348-1A, Issue Release/Receipt Document, became the primary document to issue, release, and receive materiel; however, you may continue to use the DD Form 1348-1 until all stocks are exhausted.**

type of label is used, care should be taken to ensure that the parcel post portion is large enough to accommodate both the ship-to and mark-for addresses. (This may require lowering the perforation.) Numbering of copies and location of the numbers on the form and/or attachment will be at the S/A option. When the address labels are used, the overall size of the basic DD Form 1348-1 will remain unchanged. Since the labels will be separated from the DD Form 1348-1 and used independently thereof, the S/As are authorized to use internally established form numbers on the labels.

F. DD Form 1348-5, Notice of Availability/Shipment (appendix A5) A three part, carbonless paper form of continuous pin-fed, tear-away configuration. The outside dimensions are 9-1/2 by 7 inches and the detached dimensions are 8-1/2 by 7 inches. The form will accommodate 10 printed characters to the inch and may be prepared manually or mechanically. This form is a manual NOA to provide advice to materiel shipments ready for release to designated FMS CRS not having a mechanized capability for processing card documents. This form will be prepared by shipping activities and will be furnished to designated FMS CRS to provide notice of materiel shipments ready for release to countries not capable of processing the mechanical notice document. It is designed for ease of preparation by shipping activities and for use by CRS. The form will serve as a cover document for the DD Form 250, Material Inspection and Receiving Report, or DD Form 1348-1A, evidencing the specific items which constitute shipment units.

G. Standard Form 344, Multiuse Standard Requisitioning/Issue System Document (appendix A6). A multiline item document designed to accommodate a maximum of 15 single line items on one sheet.

1. The SF 344 is a multiline, paper document, measuring 10-1/2 by 8 inches. This form may be prepared by ballpoint pen, pencil, or by typewriter. It consists of two parts, one of which reflects document identification data and the other, requisition data. The document identification data serve to identify a single document and are applicable to every line item being requisitioned. The requisition data are the data applicable to the specific items being requisitioned. No deviation or modifications are authorized in the size, format, or use of this form other than as prescribed in this manual. The block alignment of this form is compatible with the numeric block alignment of DD Forms 1348 and 1348m.

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2. This form may be completed in as many copies as required; however, only the original copy will be submitted to supply sources as a requisition.

3. The SF 344 when used, is authorized for use only as a requisition by the following activities:

a. Army, Navy, Air Force, and Marine Corps requisitioners placing demands on other Service supply sources, when the form is specified in inter-Service support agreements between the Services involved. (Internal use within a DoD component will be prescribed by each S/A.)

b. Service requisitioners placing demands on GSA and on DLA Supply Centers, when prescribed by the Service implementation of these procedures.

c. Civilian agencies authorized to place demands on DoD supply sources.

d. FMS customers authorized to requisition from U.S. DoD logistics systems.

2. The SF 344 will be used by authorized activities when:

a. Requisitioning sources do not have access to ADP capability when requisitioning more than a single item on the same day from the same supply source, or

b. Items being requisitioned are not identified by stock or part numbers.

5. The data entries of SF 344 are the same as prescribed for requisitions submitted on DD Forms 1348 and 1348m. The signature block is not required to be completed on requisitions submitted by Military requisitioners on DoD supply sources. Block 23 (Remarks) is provided for entry of data necessary to assist in supply decisions and which cannot be accommodated by the prescribed MILSTRIP codes.

6. Each item contained on SF 344 will be processed separately as a single line without regard to other items contained in the document. In this respect, subsequent transactions; such as status, cancellations, and followups, will be accomplished on a single line item basis by use of either the DD Form 1348 or DD Form 173/2 (Joint Messageform) .

7. When the form is used to requisition items not identified by NSN or part numbers, the item descriptions may be written across an entire line or lines under requisition data, without regard to rp headings. Such data as the quantity, serial number, SUPADD, signal, and advice codes will be entered directly below the item descriptions in appropriate blocks. When more than one delivery date is applicable to a single item, Block 21 will be left blank and delivery dates will be reflected on the line (s) directly beneath the desired items.

8. The use of SF 344 as a requisition for IPE is limited to DoD requisitioners. This multiple-use form is not authorized as an invoice/shipping document for IPE.

H. DD 1348-6, DoD Single Line Item Requisition System Document (Manual-Long Form) (appendix A7). A paper document designed for use in requisitioning NSN items, part number items or other items for which the DD Form 1348m does not permit inclusion of sufficient pertinent identifying data.

1. This form is a multipart document with measurements of 6-7/16 inches in height (top to bottom) by 7-3/8 inches in width (left to right) which includes outside margins of approximately one-eighth inch on all sides. To accommodate storage facilities, this form shall not exceed 7-3/8 inches in width (size of stock punch cards). Rp 1-80 will be spaced to facilitate use of a typewriter using 10 pitch type (10 characters per inch) without requiring adjustment between fields of data. The form may be prepared by typewriter, ballpoint pen, pencil, or any suitable writing instrument. This form may be configured in sets, pads, or single sheets to accommodate the using S/A. The weight of paper stock that the form is printed on is at the discretion of the S/A. The S/As providing duplication and printing of DD Form 1348-6 are responsible to assure that the form size is not altered.

2. This form consist of two halves:

a. Top position - which reflects MILSTRIP coded data in rp 1-80 and a reject code field.

b. Bottom position - provides entries for other such technical data as may be necessary for identification of the item.

3. Fold Line. Provisions are made for a fold line in the middle of the form to permit folding and filing with any applicable DD Forms 1348.

4. This form may be completed in as many copies as required; however, only the original copy will be submitted to a supply source as a requisition.

5. Provision is included in the form for a separate reject code block for use by the supply source to reject the requisition, without preparation of another status document.

6. When used, this form will always be mailed.

I. MILSTRIP Message Requisition (appendix A9) and Abbreviated MILSTRIP Message Supply Message Supply Status (appendix A12)

1. A requisition may be transmitted electrically in the form of a formatted teletype message or narrative message under chapter 1. For rules governing formatted teletype messages, see appendix A15.

2. When narrative messages (DD Form 173/2, Joint Message form) are used for this purpose, each transmission will be limited to a maximum of seven requisitions or the contents of a single page, whichever is greater. When explanatory comments are required, the correct DI will be entered. Narrative messages will only be used on an exception basis.

3. The first line in the body of the message will contain the words "MILSTRIP REQUISITIONS. " Thereafter, each requisition will be numbered, commencing with number 1, and the first 66 positions of data (except for dividing slashes (/) will be inserted and divided exactly as hereafter depicted. The basic requisition will consist of 18 separate field-lengths of data.

4. Below is a sample message requisition segmented and explained.

First Line: AOE/ (DI) ; XYS/ (RI) ; S/ (M&S) ; 1224005123456/ (stock or part number) ; EA/ (unit of issue) ; 00015/ (quantity) ; ZY1234/ (requisition-er) ; 1150/ (ordinal date) ; 0112/ (serial number) ; R/ (demand) ; BLNK/ (SUP-ADD) ; A/ (signal) . 2/

2/ When an element of data is not available, the field will be reorganized and entered as "BLNK."

Second Line: 19/ (fund) ; 089/ (distribution) ; BLNK/ (project) ;
03/ (PD) ; 154 (RDD) ; 2B/ (advice) . 3/

5. Part number requisitions converted to message format are as illustrated in appendix A14.

J. MILSTRIP Message Followup (appendix A10)

1. Followups on requisitions may be transmitted electrically in the form of a formatted teletype message or a narrative message when request ing status and improved ESD, under chapter 2. For rules governing formatted teletype messages, see appendix A15.

2. When narrative messages (DD Form 173/2) are used for this purpose, each transmission will be limited to a maximum of seven f ollowups or the contents of a single page, whichever is greater.

3. The first line in the body of the message will contain the words "MILSTRIP FOLLOWUPS . " When requesting normal status, DI's AF1, AF2, and AF3 apply. When requesting improved ESD, DI AFC applies. Exception data, remarks, and additional wording will be omitted unless DI AT is used. The DI dictates action to be taken by the supply source, under chapter 3, and added comments or requests are not applicable since the narrative message is no more than one of the media of communications for submitting f ollowups.

4. Below is a sample narrative follow message segmented and explained:

First Line: AT5/ (DI) ; S/ (M&S) ; 8305001234567/ (stock or part number) ; EA/ (unit of issue) ; 00040/ (quantity) ; XTZ456/ (requisitioner) ; 1250/ (ordinal date) ; 0111/ (serial number) ; R/ (demand) ; BLNK/ (SUPADD) . 4/

Second Line: 12/ (fund code) ; 089/ (distribution code) ; BLNK/ (project code) ; 02/ (PD) ; 154/ (RDD) ; 2B/ (advice) . 5/

3/ See Footnote 2 on page A-8.

4/ See Footnote 2 on page A-8.

5/ See Footnote 2 on page A-8.

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K. Request for Supply Assistance. Request for Supply Assistance under chapter 2 (basic manual) is illustrated in appendix A1 1. Paragraphs J. 3. and J. 4., above also apply, except DI AFC will always be used. This will assure manual review and reply using chapters 3 and 4 of basic manual.

L. Message Cancellation

1. Cancellation of a requisition may be transmitted electrically in the form of formatted teletype message or a narrative message under chapters 1 and 2. For rules governing formatted teletype messages, see appendix A15.

2. When narrative messages (DD Form 173/2) are used for this purpose, each transmission will be limited to a maximum of seven cancellations or the contents of a single page, whichever is the greater.

3. The first 1 line in the body of the message will contain the words "MILSTRIP CANCELLATIONS. " Except ion data, remarks, and additional wordage will be omitted.

First Line: AC1/ (DI) ; FMI/ (RI) ; 2/ (M&S) ; 8305001234567/ (stock or part number) ; EA/ (unit of issue) ; 00040/ (quantity) ; FB2300/ (requisitioner) ; 6265/ (ordinal date) ; 0111/ (serial number) ; R/ (demand code) ; BLNK/ (SUPADD) ; A/ (signal) . 6/

Second Line: 12/ (fund) ; 089/ (distribution) ; BLNK/ (project) ; 02/ (PD) ; 354/ (RDD) ; BLNK/ (advice) . 7/

M. Abbreviated Message Documents (appendices A12 and A13)

1. Abbreviated message formats are provided for MILSTRIP followups (DI AF series only) , cancellations, supply status, and shipment status, respectively. Use of these documents will be at the option of the individual S/A. Use between S/As will be based upon agreement between the S/As.

2. Abbreviated message followup (DI AF only) and cancellation documents will be initiated only by those activities lacking capability to prepare machine readable documents for transmission by AUTODIN.

6/ See Footnote 2 on page A-8.

7/ See Footnote 2 on page A-8.

3. When abbreviated messages are used, each message will be limited to a maximum of seven line items or the contents of a single page, whichever is greater.

4. The first line in the body of the message (DD Form 173/2) will contain the words "ABBREVIATED MILSTRIP FOLLOWUPS, CANCELLATIONS, SUPPLY STATUS, OR SHIPMENT STATUS, " as applicable. Thereafter, each line item will be numbered, commencing with number 1. Slashes (/) or other appropriate marks will be inserted between each code and/or data element as depicted in appendices A12 and A1 3. The authorized data element ^{8/} and code entries for abbreviated messages are as follows:

a. Followups and cancellation requests (no supply status received) .

- (1) Document identifier.
- (2) Routing identifier (to) .
- (3) Stock or part number.
- (4) Unit of issue.
- (5) Quantity.
- (6) Requisition document number.
- (7) Distribution, when applicable; otherwise, leave blank.
- (8) Priority designator.

b. Followups and cancellation requests (supply status received) .

- (1) Document identifier.
- (2) Routing identifier (to) .
- (3) Stock or part number.
- (4) Unit of issue.

^{8/} When an element of data listed below is not applicable, the field will be recognized and entered as "BLNK. "

- (5) Quantity.
- (6) Requisition document number.
- (7) Suffix when applicable; otherwise, leave blank.
- (8) Status.
- (9) Distribution, when applicable; otherwise, leave blank.
- (10) Priority designator.

c. Supply status.

- (1) Document identifier.
- (2) Stock or part number.
- (3) Unit of issue.
- (4) Quantity.
- (5) Requisition document number.
- (6) Suf f ix, when applicable; otherwise, leave blank.
- (7) Priority designator.
- (8) Status.
- (9) Estimated shipping date.

d. Shipment status.

- (1) Document identifier.
- (2) Quantity.
- (3) Requisition document number.
- (4) Suffix, when applicable; otherwise, leave blank.
- (5) Date shipped or estimated shipping date.
- (6) Priority designator.

(7) TCN GBL number, registered parcel post number, or other shipment number.

(8) Mode-of -shipment.

N. Materiel Obligation Validation Form Letters, and Messages. Form letter requests, followup requests, message requests, and replies are provided in appendices A1 6-A21 for use in connection with MOV procedures under chapter 7.

O. DD Form 1348-1A, Issue Release/Receipt Document (appendices A26 through A30)

1. Non-Preprinted Issue Release/Receipt. A single line item, single part form produced on plain stock paper (see example, appendix A26) . The size may vary within a range of 7-3/4 to 9 inches long (side to side) and 4 to 5 inches high (top to bottom) (see chapter 5) . Data to be entered in the data blocks are shown in appendices C45A and C4 6A. Blocks 24, 25, and 26 will contain bar coded data except for DRMO documents. DRMO documents will not contain bar coding in Block 26.

2. Preprinted Issue Release/Receipt Document. LOGMARS bar coding will be accomplished by those activities that have the necessary equipment in place (see example, appendix A27) . All data blocks will contain in-the-clear data as required. Blocks 24, 25, and 26 will contain bar coded data except for DRMO documents. DRMO documents will not contain bar coding in Block 26. For those activities that do not have bar coding capabilities, the form may be prepared by typewriter or pen (see example, appendix A28) . When the form is prepared manually, bar coded data will not be included. Specifications for the preprinted form are as follows:

ITEM

NARRATIVE

DESCRIPTION :	The form measures 8 inches wide (side to side) with a border of one-fourth inch on either side, total measurement of 8-1/2 inches; length (top to bottom) measures 5 inches with a border of one-fourth inch on either side; total measurement of 5-1/2 inches. Preprinted forms may be configured in two or more forms to a set. The image area of the form is 8-1/2 inches wide by 5 1/2 inches high; overall size, including pin-fed tabs, is 9-1/2 by 6 inches. Copies of the preprinted forms will be numbered; for example, COPY 1
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ITEM**NARRATIVE**

and copy 2, in the lower right portion of the bottom margin.

SPACING : Vertical spacing will be in increments of one-sixth of an inch. Horizontal spacing will be in increments of one-tenth of an inch.

PAPER: Good quality, new, highly reflective, 15-16 pound paper stock . Recycled paper will not be used. The paper may be any color that provides a minimum bar code print contrast signal (PCS) as specified in MIL-STD-1189 (reference (ss)) .

3. The Issue Release/Receipt Document data elements, configuration and locations are as follows:

<u>DATA ELEMENT NAME</u>	<u>LENGTH</u>	<u>RECORD POSITION (S)</u>
Document Identifier	3	1-3
Routing Identifier (From)	3	4-6
Media and Status	1	7
Unit of Issue	2	23-24
Quantity	5	25-29
Service	1	45
Supplementary Address	5	46-50
Signal	1	51
Fund	2	52-53
Distribution	3	54-56
Project	3	57-59
Priority	2	60-61

<u>DATA ELEMENT NAME</u>	<u>LENGTH</u>	<u>RECORD POSITION (S)</u>
Required Delivery Date	3	62-64
Advice	2	65-66
Routing Identifier	3	67-69
Ownership/Purpose	1	70
Condition	1	71
Management	1	72
	1	73
Unit Price	7	74-80

<u>BLOCK ELEMENT NAME</u>	<u>BLOCK SIZE/ NO. OF CHARACTERS</u>	<u>BLOCK NUMBER</u>
Total Price	10	1
Ship-From	10	2
Ship-To	9	3
Mark-For	19	4
Doc Date	5	5
NMFC	9	6
Freight Rate	8	7
Type Cargo	10	8
Physical Security	4	9
Quantity Received	7	10
Unit Pack	3	11

<u>BLOCK ELEMENT NAME</u>	<u>BLOCK SIZE/ NO. OF CHARACTERS</u>	<u>BLOCK NUMBER</u>
Unit Weight	10	12
Unit Cube	7	13
UFC	6	14
Shelf Life	3	15
Freight Classification Nomenclature	36	16
Item Nomenclature	36	17
Type Container	5	18
No. of Containers	8	19
Total Weight	13	20
Total Cube	10	21
Received By	26	22
Date Received	10	23
Document Number and Suffix (30-44)	44	24
National Stock Number and Additional (8-22)	44	25
RI (4-6) UI (23-24) QTY (25-29) Cond Code (71) DIST (55-56) UP (74-80)	80	26
Additional Data	Variable	27

4. The Issue Release/Receipt Document is used as:

a. An issue document from distribution point to consignee resulting from a requisition.

b. A release document for retrograde materiel or interbase (post, camp, station, etc.) movements.

c. A materiel return document from base to depot.

d. A receipt document by the consignee.

e. Disposal turn-in document.

f. Local requisition on DRMO.

5. The Issue Release/Receipt document is designed to accommodate the various elements of data used by any of the Services as source information for preparing other documentation. The document enables supply sources to use a single method of documentation for all requisitions and provide a standard receiving document that will accommodate both manual and automated requisitioners and consignees.

P. AUTOMATED PACKING LIST. An optional single part listing of line items shipped. The APL is free form; for example, it is not designed as a DD form. The data elements and suggested format for the APL are at appendix A31.

Q. DD Form 1348-2, Issue Release/Receipt Document with Address Label (appendix A32).

1. The SeDices/Agencies have the option to stock or print the DD Form 1348-2. The DD Form 1348-2 configuration is a DD Form 1348-1A with a perforated address label attached to the outer right edge. The length of the DD Form 1348-2 is 13 inches. The DD Form 1348-2 may be configured for printing as continuous forms. For continuous forms configuration, pin-fed strips of one-half inch on each side may be added. The length of the DD Form 1348-2 with pin-fed strips will not exceed 14 inches. The address label dimensions of the DD Form 1348-2 are 4-1/4 inches long and 5-1/2 inches high. Use of the address label with preprinted postage data is only authorized for shipments by the U. S. Postal Service. The address label will contain the following elements:

a. Postage Data.

b. TCN Data.

- c. Weight Data.
- d. Type Service Data.
- e. From Data.
- f. Ship-to Data.

2. Data will be entered on the address label as follows:

a. Postage Data: All shipments through the U.S. P.S. must contain the *following phrase*, "OFFICIAL BUSINESS. " *This phrase will be printed on the bottom line of the postage block.*

b. Transportation Control Number: Enter the TCN applicable to the shipment.

c. Weight: Enter the weight of the item being shipped.

d. Type Service: Enter the appropriate type of delivery service; for example, first class-priority, express mail, and military official mail (MOM) .

e. From: Enter in-the-clear mailing address to include the zip code of the shipper.

f. Ship-to: Enter the applicable in-the-clear address of the activity that will receive the shipment. If mark-for data is required, enter the mark-f or data above the city/state/zip code data. If the POE is required, enter the POE in this block.

APPENDIX A15

FORMATTED TELETYPE MESSAGE TRANSMISSION OF MILSTRIP *TRANSACTIONS*

A. Requisitioning activities and activities shipping materiel to DRMOs that do not possess data pattern transmission capability should use formatted teletype message transmission to submit MILSTRIP transactions to the SOS. Applicable *transactions* are DIs AO_, AF_ (to include AFC) , AT_, AC_, AK_, AM_, AP9, AS3, and ASZ.

B. These transmissions are to be addressed to the appropriate DAAS communications terminal utilizing CI IAZZ and LMF of TC (tape to card) . *Submit* data required *by* the MILSTRIP transaction formats shown under *appendix C*. Use of a subject line is optional. Paragraph numbering will not be used and no slashes are used between data elements. The format will not include the letters "BLNK" for data elements that are not applicable to the *transaction*. When data elements are not applicable, those data positions must be left blank. This method of transmission can accommodate up to 450 MILSTRIP *transactions* per message and can be a mix of those DIs discussed in paragraph A., above. Return status by formatted teletype message can also be accomplished for those activities not served by a data pattern terminal through exemptions requested per DoD 4000. 25-10-M (reference (q)) and use of an M&S requesting electrical transmission.

C. Upon receipt of the formatted teletype message, DAAS converts each *transaction* to an 80-character *record* (data pattern, 80-character *record*) and continues to process the transaction as those received in a data pattern *format*. DAAS edit rejects will be returned by message with a narrative statement outlining the reason for rejection; *for example*, an invalid DI. Only rejected transactions will be returned to the originator for resubmission as the remainder of the *transactions* will have been "processed by DAAS."

D. The message on page A15-2 is included in this manual as an example.

JOINT MESSAGEFORM			SECURITY CLASSIFICATION UNCLASSIFIED		
1	2	3	4	5	6
MESSAGE HANDLING INSTRUCTIONS			TC IAZZ		
FROM: DEFENSE AUTOMATIC ADDRESSING SYSTEM TO: MILSTRIP DOCUMENTS {SUBJECT IS OPTIONAL}					
-1					
A01N0Z05960004567890 EAB0001R5219271840001RYNOE01AKR 9NEK505 }REQNS					
A01N0Z0596000123 4567 EAB0001R5219271840002RYNOE01AKR 9NEK505 }					
AF1N0Z05960006540780 EAB0002R5218271670133RYNOE01AKR 9NEK505169BM }FOLLOWUPS					
AT1N0Z05960007654321 EAB0001R5219271480002RYNOE01AKR 1NEK505 }					
AM1N3305690004217619 EAB0002R5219271770108RYNOE01AKR 1NEK50517900 }REQN					
AM1N3503110009164134 EAB0002R5219271770108RYNOE01AKR 1NEK50518000 MODIFIERS					
AC1S9106610004361916 EAB0001R5219271760002RYNOE05AKR 1HEK505178 }CANCELLATION					
AC1N3505905001363612 EAB0002R5219271760001RY00E05AKR }REQUESTS					
AP95910202002 AT50208024 8025 8084 }MOV RECEIPT					
CONFIRMATION					
NOTE: TEMPORARILY NOT TO BE USED BY INTERNATIONAL LOGISTICS PRO- GRAM{ILP}REQUISITIONERS WHEN REQUISITIONING TONAVILCO.					
STR					
1. NAME, TITLE, OFFICE SYMBOL, PHONE			2. (Complete all other message elements under SAA instructions)		
3. DATE, TIME, CLASSIFICATION			4. DATE TIME GROUP		

APPENDIX A34

QUARTERLY INTRANSIT TO DEFENSE REUTILIZATION AND MARKETING OFFICE REPORT

A. The **intransit** to **DRMO** report is produced by **DRMS** quarterly. In addition, an annual report is produced at the end of each fiscal year which includes the previous four quarters' totals. The report is in four parts :

1. Total DoD Summary.
2. Service Summary.
3. DoDAAC breakout (including further subdivision by DRMO RIs) .
4. A supplemental invalid DoDAAC report.

B. The report is distributed as follows:

DoD MI LSTRIP System Administrator - One copy on microfiche
Army - Two hard-copy reports
Navy - Two hard-copy reports
Air Force - Two hard-copy reports and four microfiche reports
Marine Corps - Two hard-copy reports
Defense Logistics Agency - Two hard-copy reports
Coast Guard - Two hard-copy reports

All copies of the reports are provided to the designated S/A MILSTRIP Focal Points within 15 days following the end of each respective quarter. Further dissemination of the report is the responsibility of each individual S/A.

C. The format of the report and the explanation of the derivation of the counts are as follows:

QUARTERLY INTRANSIT TO DRMO REPORT

RCS : DD-P&L (Q) 1787

Total DoD, Service, or DoDAAC (Clear Text name and address of the DoDAAC will be printed)

	<u>Unresolved Discrepancies</u>																				
							<u>AFX Generated</u>			<u>AFZ Generated</u>			<u>No Response to AFZ</u>						<u>Moved to</u>		
	<u>Discrepancies Cleared</u>						(Advice Code)			(Advice Code)			<u>30-60 days</u>		<u>60-90 days</u>		<u>>90 days</u>		<u>History</u>		
Total Matches	ASZ	BF	DE	DF	DC	DH	35	36	37	35	36	37	35	36	37	35	36	37	35	36	37

NOTE: 1. All columns show transaction totals and dollar totals. Dollars will be shown in multiples of \$100.00.

2. Report prepared in hardcopy will page break after each distinct record, i.e., after each DoDAAC of Service.

D. Explanation of columns in the report:

1. Total Matches - Reflects a count of matching DI Code AS3 transactions and DRMO receipts. physical security/controlled inventory item totals require an exact quantity match. All other items require a quantity match within \$800 of an exact match. ,
2. Discrepancies Cleared - Reflects a count of transactions received by DRMS in response to DI Code AFX and AFZ followups. Subdivided by type of response; DI Code ASZ or DI Code AE3 with Status Code BF, DE, DF, DG, or DH.
3. AFX Generated - Reflects a count of DI Code AFX transactions generated during the period (quarter or fiscal year) by DRMS . Subdivided by the type of condition causing a mismatch between the DI Code AS3 and the DRMO receipt.
4. AFZ Generated - Reflects a count of the DI Code AFZ transactions generated during the period (quarter or fiscal year) by DRMS . Subdivided by type of condition causing a mismatch between the DI Code AS3 and the DRMO receipt.
5. No response to AFZ - Reflects a count of the DI Code AFZ transactions to which there has been no response. Subdivided by number of days since the DI Code AFZ transaction was generated prior to the report preparation cutoff date. Further subdivided by type of condition causing mismatch of the DI Code AS3 and the DRMO receipt.
6. Unresolved Discrepancies Moved to History - Count of the transactions (records) moved from the active file to history during the period (quarter or fiscal year) which had no resolution of the discrepant condition. Documents (records) are removed from the active file to history one year from the date of receipt of the first transaction in the record (either a DI Code AS3 or an IDMS receipt transaction) .